

Cow Creek Groundwater Conservation District

P.O. Box 1557
Boerne, Texas 78006
(830) 816-2504
Fax (830) 816-2607

Request for Public Information

REF: Texas Government Code, Chapter 552, Open Records

I request the following public information under the Open Records Act as defined by §552.301(a) of the Texas Government Code, Chapter 552. **NOTE: BE SPECIFIC.**

Format in which requested information should be supplied (check one):

Paper _____ CD/DVD _____ E-mail _____ Flash Drive _____ (provided by requestor)

The undersigned will bear all applicable cost related to providing the information received in accordance with §552.261 of the Open Records Act.

_____ Signature of Requestor	_____ Telephone Number
_____ Printed Name	_____ Mailing Address
_____ Date of Request	_____ City, State Zip

Requested information received on _____, _____
Signature

DO NOT WRITE IN THE BOX BELOW – FOR DISTRICT USE ONLY

APPLICABLE COST: Staff Research Time: _____ hrs @ \$15/hr _____ Copy Charges _____ @ \$0.10/ea _____ Copy (non-std) _____ @\$0.50/ea _____ CD/DVD _____ @ \$2.00/ea _____ Postage _____ Other Charges (list) _____ _____ _____ Total: _____	Comments: _____ _____ _____ _____ _____ _____ _____ _____
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