

THE STATE OF TEXAS

COUNTY OF KENDALL

COW CREEK GROUNDWATER CONSERVATION DISTRICT

December 11, 2023

The Board of Directors of the Cow Creek Groundwater Conservation District (CCGCD) convened the Regular Meeting in the District Board Room located at 9 Toepperwein Road, Boerne, Texas.

Directors Present: Milan J. Michalec – District 2 (President)
Bob Webster – District 1 (Vice President)
Curt Campbell – District 4 (Treasurer)
Ben Eldredge – District 3 (Asst. Secretary/Treasurer)

Directors Absent: Allan P. Bloxsom III – At Large (Secretary)

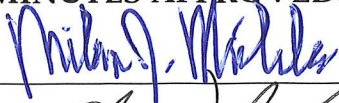
1. **Call to Order:** Meeting was called to order at 6:06 PM.
2. **Pledge of Allegiance:** Led by Director Michalec.
3. **Establishment of a Quorum:** A quorum was established with 4 out of 5 directors present.
4. **Public comment:** No public comment.
5. **Consent Agenda:** Motion to approve made by Director Campbell, seconded by Director Webster. Approved 4-0.
 - a. **Approval of minutes from the November 13th, 2023 Regular Meeting and Public Hearing**
 - b. **Payroll, employee benefits, operational expenses, and payment of such**
 - c. **Monthly financial report(s)**
 - d. **Monthly operations report**
6. **Consideration of a New Well Operating Permit Application. The Applicant, HEPCC Properties II, Ltd. is requesting 6.86 acre-feet annually from well no. 7718 on a 5.192 and a 3.141 acre tract located at 32275 IH 10, Boerne, Texas. The proposed use is commercial to serve two car dealerships.:** David Sharpe of Pape-Dawson Engineering was available to answer questions about the Operating Permit

Application. Motion to approve the operating permit made by Director Campbell, seconded by Director Webster. Approved 4-0.

7. **District activities & subcommittee updates:**
 - a. **Monthly report:** General Manager Micah Voulgaris presented the staff's monthly report.
 - b. **Discussion and action on the current drought stage:** Remaining at Stage 4.
 - c. **Status update on:**
 - (1) **Pending enforcement issues:** NOV (Notice of Violation) sent to Alzafar Shrine, the letter was received on October 12th – the District has received no response. NOV sent to BEC about the Nelson City training facility, they submitted an application.
 - (2) **Pending permit applications:** Application from BEC was administratively incomplete, NOD (Notice of Deficiencies) to be sent. NOD to be sent to Fair Oaks Ranch with a January 5th date for response.
 - (3) **GMA9 activities:** Last meeting was on November 28th. AGS scope of work was approved.
 - (4) **Region L activities:** Nothing to update.
 - (5) **District Monitor Well Expansion Project:** Donel Evans from Kendall County Road and Bridge is looking for a suitable easement for a monitor well.
 - (6) **Camp Bullis Sentinel Landscape Project:** Nothing to update.
8. **Discussion and action on potentially sponsoring the Texas Alliance of Groundwater Districts Monthly Newsletter.** Motion made by Director Michalec to allocate \$500 from education-outreach, seconded by Director Eldredge. Approved 4-0.
9. **Discussion and action on amending the District Management Plan:** Public hearing to be held at the January Meeting. Possible adoption at January Meeting.
10. **Discussion and action related to engaging a new auditor for the District.:** The auditor is working on an engagement letter to incorporate language stating multiple audits will be completed per year.
11. **Correspondence:** No correspondence.
12. **Future meeting dates and meeting topics:** Next Board Meeting scheduled for Tuesday, January 9th at 6:00 PM. Rules Workshop scheduled for Thursday, January 11th at 3:00 PM.

13. **Adjournment:** The meeting was adjourned at 7:46 PM.

MINUTES APPROVED:


_____, Director


_____, Director