

THE STATE OF TEXAS

COUNTY OF KENDALL

COW CREEK GROUNDWATER CONSERVATION DISTRICT

November 13, 2023

The Board of Directors of the Cow Creek Groundwater Conservation District (CCGCD) convened the Regular Meeting in the District Board Room located at 9 Toepperwein Road, Boerne, Texas.

Directors Present: Milan J. Michalec – District 2 (President)
Bob Webster – District 1 (Vice President)
Curt Campbell – District 4 (Treasurer)
Allan P. Bloxsom III – At Large (Secretary)
Ben Eldredge – District 3 (Asst. Secretary/Treasurer)

Directors Absent:

1. **Call to Order:** Meeting was called to order at 6:01 PM.
2. **Pledge of Allegiance:** Led by Director Michalec.
3. **Establishment of a Quorum:** A quorum was established with 5 out of 5 directors present.
4. **Public comment:** Richard Cole had a comment and question about rainfall totals and aquifer level. If the change in the aquifer level is due to population, environment or if you can just drill deeper.
5. **Consent Agenda:** Motion to approve by Director Webster, seconded by Director Campbell. Approved 5-0-0.
 - a. **Approval of minutes from the October 10th, 2023 Regular Meeting and Public Hearing**
 - b. **Payroll, employee benefits, operational expenses, and payment of such**
 - c. **Monthly financial report(s)**
 - d. **Monthly operations report**
6. **Public Hearing on the proposed District fee schedule and export fee rates:** Pam Hodges asked if the export fees applied to permitted, metered wells. General Manager Micah Voulgaris responded that yes, this applies to permitted, metered wells.

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7. **Discussion and possible action on the District fee schedule and export fee rates:** Motion to approve the fee schedule and export fee rates made by Director Campbell, seconded by Director Webster. Approved 5-0-0.
8. **District activities & subcommittee updates:**
 - a. **Monthly report:** GM Voulgaris presented the staff's monthly report.
 - b. **Discussion and action on the current drought stage:** Remaining in Stage 4.
 - c. **Update on ongoing enforcement issues:** Notice of Violation letters were sent to the City of Fair Oaks Ranch and to the Alzafar Shrine on October 11th. The Operating Permit Subcommittee met with the Mayor and the City Manager of Fair Oaks Ranch on November 13th.
A Notice of Violation letter was sent to BEC on November 13th.
 - d. **Subcommittee updates:** Three GMA educational meetings held in Bulverde, Boerne and Kerrville, with a presentation by the Texas Water Development Board.
 - e. **GMA 9:** Next meeting is scheduled on November 28th at 10:00 AM.
 - f. **Region L:** GM Voulgaris gave an update. Two Water Districts positions will be vacant soon due to term expirations.
 - g. **District Monitor Well Expansion Project:** Nothing to report.
 - h. **Camp Bullis Sentinel Landscape Project:** Nothing to report.
9. **Annual Report by District staff: Fiscal Year 2022-2023 State of the District:** GM Voulgaris presented the staff's yearly report.
10. **Discussion and action related to a scope of work from Halff and Associates related to District database enhancements and data cleanup.** Staff member Heath Hoffman gave an outline of the features the staff is requesting to be added to the database to increase its functionality. Motion by Director Campbell to approve task order #3 under code 6209, seconded by Director Michalec. Approved 5-0.
11. **Discussion and action related to adopting a "Model Prohibited Technologies Security Policy" to comply with SB1893 (the TikTok bill).** Motion to approve by Director Eldredge, seconded by Director Bloxsom. Approved 5-0.
12. **Discussion and action on amending the District Management Plan:** Post public hearing in December. Motion to propose amended management plan by Director Webster, seconded by Director Campbell. Approved 5-0.
13. **Discussion and action related to engaging a new auditor for the District.:** Motion to accept the bid by Director Campbell, contingent upon removing the automatic 5% increase in payment for each year. Seconded by Director Michalec. Approved 5-0.
14. **Correspondence:** No Correspondence.

15. **Future meeting dates and meeting topics:** The next board meeting is scheduled for Monday, December 11th at 6:00 PM.

16. **Adjournment:** The meeting was adjourned at 7:35 PM.

MINUTES APPROVED:


_____, Director


_____, Director