

**THE STATE OF TEXAS**

**COUNTY OF KENDALL**

**COW CREEK GROUNDWATER CONSERVATION DISTRICT**

**June 13, 2016**

**The Board of Directors of the Cow Creek Groundwater Conservation District (CCGCD) convened the Regular Meeting in the Third Floor Assembly Room of the Kendall County Courthouse located at 201 E. San Antonio Avenue, Boerne, Texas.**

**Directors Present:** Milan Michalec – District 2 (President)  
Don Dietzmann – At Large (Vice President)  
Bob Webster – District 1 (Secretary)  
R.K. “Bobby” Schwab – District 3 (Treasurer)  
Curt Campbell – District 4 (Asst. Secretary/Treasurer)

**Directors Absent:** N/A

1. **Call to Order.** Director Michalec called the meeting to order at 6:01 P.M.
2. **Pledge of Allegiance.** Heath Hoffman led the attendees in the Pledge of Allegiance.
3. **Establishment of a Quorum.** A quorum was reached with four directors present. Director Schwab arrived during Agenda item 4.
4. **Public comment.** No public comment was offered.
5. **Oath of Office for re-elected Directors.** County Clerk Darlene Herrin read the Statement of Elected and Appointed Officials, and administered the Oath of Office to swear in re-elected Directors’ Michalec and Schwab.
6. **Election of Officers.** Director Schwab made a motion to maintain the current selection of Officers. The motion was seconded by Director Dietzmann and passed 5-0-0.
7. **Consent Agenda:** Director Campbell made a motion to approve the Consent Agenda. The motion was seconded by Director Webster and passed 5-0-0.
  - a. **Approval of minutes from the May 9<sup>th</sup>, 2016 Workshop**
  - b. **Approval of minutes from the May 9<sup>th</sup>, 2016 Regular Meeting**
  - c. **Payroll, employee benefits, operational expenses and payment of such**
  - d. **Monthly financial report(s)**
  - e. **Monthly operations report**
8. **Discussion about a possible education opportunity with the Texas Agrilife Extension, Meredith Earwood.** Ms. Earwood provided the District with information and gave an overview of

the services and education opportunities offered by partnering with Texas Agrilife Extension. The Education Subcommittee will further discuss the opportunities presented by Ms. Earwood.

9. **Application to amend and renew the Kendall West Utility Operating Permit. The Permittee is requesting authorization to drill a new well on a 1.550 acre tract being a portion of lot 2 in the Ranch Land Subdivision on Ranch Drive in Boerne. The Permittee is not requesting additional production as the well will be used to access the 500 acre feet already permitted.** GM Voulgaris gave an update on the request as well as his recommendation to approve the drilling of a new well. GM Voulgaris recommended drilling a monitor well in addition to to observe the amount of drawdown when pumping the well. John Mark Matkin spoke indicating that he purchased the said property in 2013. The GBRA pipeline with KWU's is in route to begin use per Matkin.

Director Michalec allowed the public to provide their comments

1. Mr. Fowler at 131 Ranch Drive spoke against the permit.
2. Mr. Gibbs at 135 Ranch Drive spoke against the permit.
3. Mr. Jackson at 162 Ranch Drive spoke against the permit.
4. Dr. Jubela at 122 Ranch Drive spoke against the permit.
5. Mr. Kight at 33 Tower Road spoke against the permit. Mr. Kight's recommendation is to do a test well and see how much water could be used and have monitor wells to see what is happening.
6. Mr. Lewis at 130 Ranch Drive spoke against the permit.
7. Mr. Ruston at 117 Ranch Drive spoke against the permit.

Director Schwab made a motion to table the agenda item which was seconded by Director Dietzmann. The motion passed 5-0-0.

10. **District activities & subcommittee updates:**

- a. **Monthly report.** GM Voulgaris provided the staff's monthly update.
- b. **Current drought stage.** Director Campbell made a motion to move to year round conservation; Out of Stage 1. The motion was seconded by Director Webster and passed 5-0-0.
- c. **Meteorological update.** Mr. Knollhoff gave his update that the weather pattern is slowing down. We are moving into La Nina which should be in place by late summer with dry weather and warmer temperatures. La Nina and hurricanes get along so it could be an active hurricane season. Overall we are moving into dry and higher than average temperatures. The ET Gauge at John Kight's house from May – to date has lost 10 inches of water in this wet period which is relatively big number. No additional sites for gauges have been found, however the gauge at Cibolo Nature Center is up and running.
- d. **GMA 9.** No news back from the TWDB. No update.
- e. **Subcommittee updates.**
  1. **Kendall County household hazardous waste day.** Director Webster gave an update and noted that Kendall County is happy to pick up a third of the cost of the event. The City of Boerne on the other hand didn't seem as interested. They have a grant that will potentially help them do their own day in October. Director Webster passed a handout around for further information.
  2. **Operating Permit Subcommittee** will find a time to meet in the near future.

- f. **2016 Texas Hydro~Geo Workshop** –Westward Environmental is going to do two modules, one on groundwater and geology and one doing e-line and water level readings. The primary target is college students and will be open to the public.
  - g. **Possible Region L funding.** Director Dietzmann would like to carry over to the next meeting.
11. **District purchasing policy.** The District’s policy has been off of minutes that stated how the District purchases items. GM Voulgaris composed a written policy and read it to the Directors. Director Campbell made a motion to approve the presented policy. The motion was seconded by Director Schwab. Director Dietzmann questioned if there needed to be more specific money amount on the policy. Then motion was amended to state that policy would allow up to three \$500.00 transactions in a calendar month. The motion passed 5-0-0.
  12. **Closed Session: Deliberation regarding real property (§551.072).** Closed session was not held.
  13. **Action relevant to items discussed in closed session.** No action.
  14. **Correspondence.** EAA is hosting a 20 year open house on June 28<sup>th</sup> from 4 P.M. – 7 P.M.
  15. **Future meeting dates and meeting topics.** Add the Rainwater Revival to the next meeting. The Operating Permit Subcommittee will meet. A workshop will be scheduled prior to next month’s meeting.
  16. **Adjournment.** Director Dietzmann made a motion to adjourn at 8:11 P.M. The motion was seconded by Director Webster and passed 5-0-0.

**MINUTES APPROVED:**

 \_\_\_\_\_, Director

 \_\_\_\_\_, Director