

**COW CREEK GROUNDWATER CONSERVATION DISTRICT**

**2018 - 2019 Operating Budget**

<b>REVENUE</b>	<b>2018 - 2019 Estimates</b>
Tax Collected	\$273,438
Tax Certificates	\$3,000
Monthly Production Fees	\$43,000
New Well Application/Drilling Fees	\$60,000
Past Due Annual Well Fees	\$0
New Well Operating Permit Applications	\$15,000
Penalty Fees (Enforcement / Lates)	\$2,500
Interest Income	\$600
Copies & Fees	\$100
Joint Funding Agreement (USGS)	\$10,200
Misc. - HEARING	\$0
Donations	\$0

**Total Revenue** **\$407,838**

**EXPENSES**

<b>SALARIES &amp; BENEFITS*</b>	<b>2017 - 2018 Budget</b>	<b>% TTL</b>
General Manager	\$66,969	17.29%
Office Manager	\$50,606	13.06%
Groundwater Technician	\$53,244	13.74%
Staff Incentive	\$2,634	0.68%
Social Security/Medicare	\$13,068	3.37%
Retirement	\$11,172	2.88%
Employee Health, Dental, Vision	\$49,377	12.75%
Employee Life	\$0	0.00%
Employee Insc Benefits Comp Pd Recapture	<span style="color: red;">-\$22,436</span>	-5.79%
Cafeteria Admin Charge	\$150	0.04%
<b>Subtotal</b>	<b>\$224,783</b>	<b>58.02%</b>

**INSURANCE**

General Liability - TML	\$3,500	0.90%
Public Officials Bond - TML/Schinnerer	\$200	0.05%
Business Property Coverage	\$0	0.00%
<b>Subtotal</b>	<b>\$3,700</b>	<b>0.96%</b>

**ADMINISTRATIVE EXPENSES**

Elections	\$9,000	2.32%
Public Notice	\$300	0.08%
Copies of Records	\$50	0.01%
Website	\$2,894	0.75%
Collections	\$13,779	3.56%
Appraisals	\$2,814	0.73%
Legal	\$3,000	0.77%
Accounting Services	\$4,800	1.24%
Audit Fees	\$2,500	0.65%
Lic./Dues/Subsctptns	\$500	0.13%
TAGD Membership/other	\$1,000	0.26%
Travel	\$500	0.13%
Training	\$500	0.13%
Education/Outreach	\$10,000	2.58%
Directors Discretionary Fund	\$250	0.06%
Misc. - Hearing	\$0	0.00%
Region L Funding	\$2,500	0.00%
Lobbyist	\$6,600	1.70%
<b>Subtotal</b>	<b>\$60,987</b>	<b>15.74%</b>

**OFFICE EXPENSES**

Office Rent	\$14,625	3.78%
Security System	\$479	0.12%
Utilities	\$2,700	0.70%
Waste Management	\$379	0.10%
Office Phone/Fax/Long Distance/ISP	\$2,500	0.65%
Cell Phone - Sprint	\$3,000	0.77%
Office Equipment (Copy rental)	\$2,700	0.70%
Software	\$1,000	0.26%
Software licensing	\$1,600	0.41%
Hardware	\$2,000	0.52%
Office Furniture/Fixtures	\$5,000	1.29%
Uniforms	\$1,200	0.31%
Office Supplies	\$1,500	0.39%
Storage Unit	\$900	0.23%
Postage	\$400	0.10%
<b>Subtotal</b>	<b>\$39,983</b>	<b>10.32%</b>

**AQUIFER RESEARCH**

Water Quality	\$2,000	0.52%
Equipment Repair & Replacement	\$1,000	0.26%
Monitor Wells	\$10,000	2.58%
Field Equipment	\$1,000	0.26%
GMA Planning	\$5,000	1.29%
Aquifer Research - Other	\$20,000	5.16%
Joint Funding Agreement (USGS pass thru)	\$10,200	2.63%
Well Database Project	\$500	0.13%
<b>Subtotal</b>	<b>\$49,700</b>	<b>12.83%</b>

**VEHICLES**

Maintenance	\$1,200	0.31%
Lease/Purchase New	\$3,000	0.77%
Fuel	\$4,050	1.05%
<b>Subtotal</b>	<b>\$8,250</b>	<b>2.13%</b>

<b>Total Expenses</b>	<b>\$387,404</b>	<b>100.00%</b>
<b>Reserve</b>	<b>\$20,434</b>	<b>5.27%</b>

**New Office Construction**

Design & Construction	\$475,000	reserve
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\*to be paid from reserves